

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

March 26, 2025

Regular Meeting

ANNOUNCEMENT – 6:08pm

Chairman Covelli read the following announcement:

This is meeting of the Wanaque Valley Regional Sewerage Authority, Wednesday, March 27, 2024, shall serve has both the Regular meeting in accordance to the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, and has been posted on the WVRSA website. A copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli asked Mr. Dominick Cortellessa to led the Authority in the Salute to the Flag. Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present – In-Person: Herb Allen, Matthew Conlon, Frank Covelli

Commissioner Via Zoom: Michael Gerst

Commissioner Absent: Ted Taukus

Also Present: Michael Roeder – Interim Executive Director
John Eskilson – Business Consulted - Zoom
William Bailey, Esq. – Huntington Bailey, LLP - Zoom
Giselle Diaz, P.E. – Boswell Engineering
Paul Cuva – Wielkots & Co. - Zoom
Elizabeth Parrinello – Recording Secretary
Justin Leslie – Superintendent of Operations
Dominick Cortellessa – Wanaque Reserve

CORRESPONDENCE:

From: NJSEM budge guidance memo
Sent: Morris Septic – regarding- questionable dumping

REVIEW / APPROVAL OF MINUTES

Regular Meeting Minutes – February 26, 2025

Chairman Covelli asked the Commissioners if they have reviewed the Regular Meeting Minutes of February 26, 2025. All stated yes.

The following motion was made:

MOTION Moved by Mr. Conlon, 2nd by Mr. Allen to approve and accept the Regular Meeting

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

March 26, 2025

Regular Meeting

Minutes – February 26, 2025

Chairman Covelli asked all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Covelli all stated Aye,

Commissioner Taukus – Absent

MOTION CARRIED

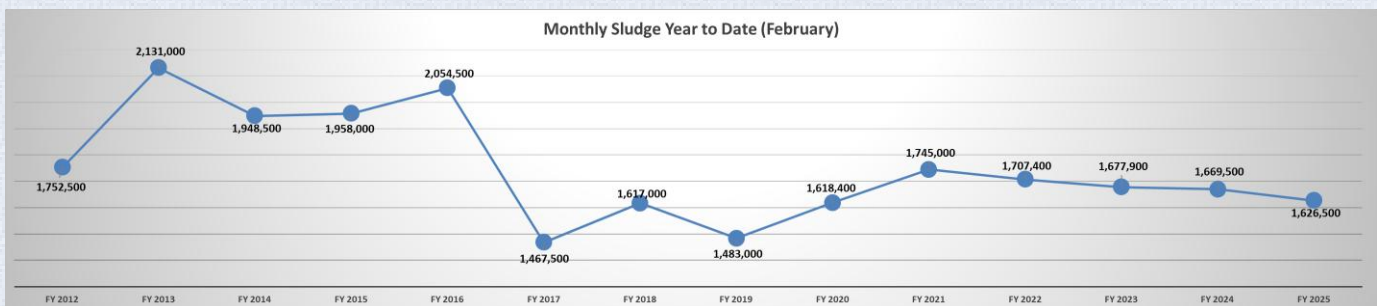
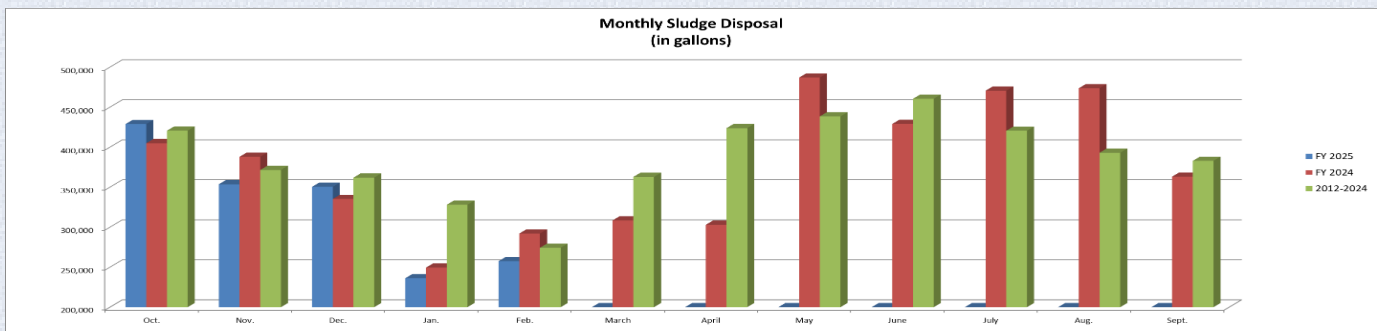
REPORTS

INTERIM EXECUTIVE DIRECTOR

Mr. Roeder prepared a Power Point Presentation which was emailed to Commissioners and Professionals for this evening's meeting. Mr. Roeder reported that payroll numbers are running under budget due we are down one plant attendant.

Mr. Roeder reported that the utilities cost is running higher average at this point, which is not going to get better due the notice of 20% increase in cost. Septage revenue and sludge removal are running below the budget guideline due to the mild and dry weather we are experiencing. The monthly plant flow remains within our permit gallons per day.

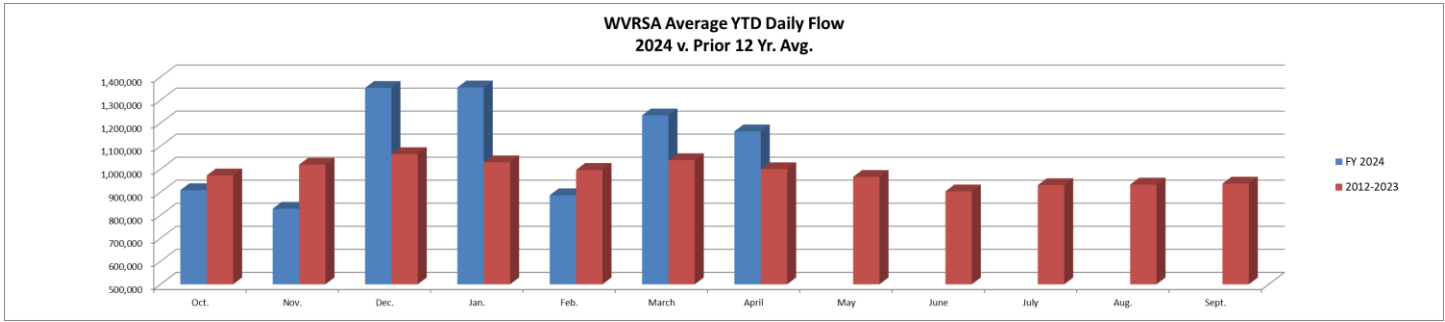
Sludge Disposal (thru 2/28/25)



WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

March 26, 2025

Regular Meeting

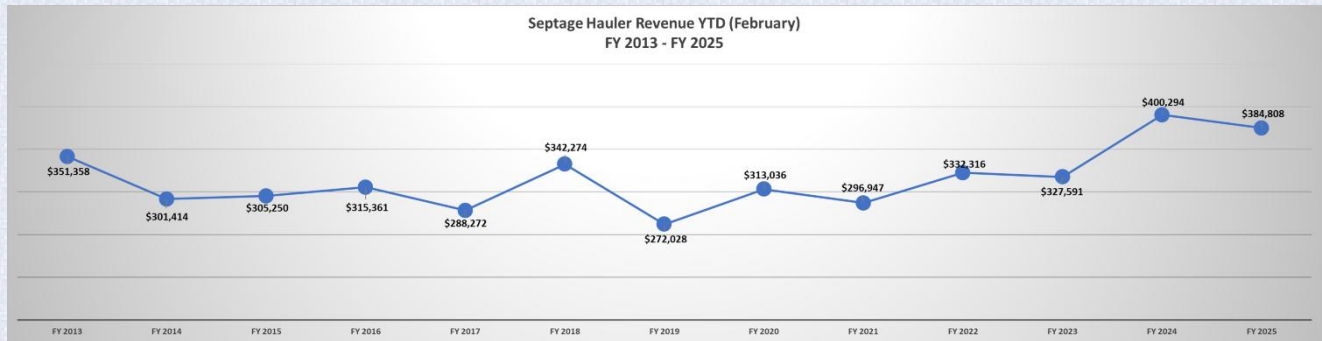
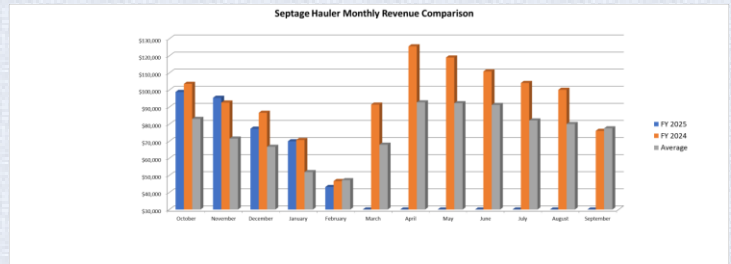


Mr. Roeder stated that at this point in the budget we are not as strong as last year, reminding the Board that we are coming into our busy season.

Septage Hauler Revenue (thru 2/28/25)



Total Projected FY 2025 Year End =	\$ 923,540
FY 2025 Anticipated Budget Revenue =	\$ 860,000
Difference	\$ 63,540
% of Budget Revenue collected YTD	44.7%
\$ Needed to Reach Budget Target	\$ 475,192
Avg \$/Month Needed to Reach Budget Target	\$ 67,885
Avg Monthly YTD	\$ 76,962
12 Year Monthly Average March through September	\$ 83,436



Mr. Roeder stated that Chapman Environmental is over budget largely due to the CIP project, we have not been able to submit the bills to the state for reimbursement, we are close to being able to submit. We are on budget beside the CIP.

Mr. Roeder reported that as if March 25, 2025, we had not received 7 of 11 February bank Statements (all from the Bank of New York and therefore no cash status report in provided.

Plant Operations Supervisor

Mr. Leslie reported that operationally outside the plant is working well. The flow meters inside and outside both at the main plant and at Haskell Pump Station have been calibrated so that we are getting accurate readings. Mr. Leslie stated that the maintenance team is doing an in creditable job,

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

March 26, 2025

Regular Meeting

they have been replacing gear boxes and motors. Chairman Covelli asked if there were any questions from the Commissioners or Professionals for Mr. Roeder or Mr. Leslie on the operations report.

ENGINEERING REPORT

Ms. Diaz stated that the NJIB is on the final review of the documents, NJIB asked for a resilience report, which will be done in the next coming days, they also asked for a bidding schedule which Ms. Diaz said is good news.

LEGAL REPORT

Mr. Bailey gave an update on the sludge hauler, he stated that he has no response yet, and he will be reaching out to JIF

Chairman Covelli stated we are up to the Resolution portion of this meeting.

Mr. Roeder gave a brief explanation of the Resolutions. Mr. Roeder stated that Mr. Cuva is with us and will explain the first two resolutions on the agenda tonight and be happy to answer any questions from the Board. (Discussion continued)

Resolution 25-44 (Reso 25-05 carried from 02/28/28 meeting)– Accepting the FY24 & FY 2023 Financial Audit.

MOTION Moved by Mr. Conlon 2nd by Mr. Gerst Accepting the FY24 & FY 2023 Financial Audit.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Covelli all stated Aye
Commissioner Taukus – Absent.

MOTION CARRIED

Resolution 25-45- (Reso 25-06 carried from 02/28/28 meeting) – Adopting a Corrective Action Plan

MOTION Moved by Mr. Conlon 2nd by Mr. Gerst Accepting the FY24 & FY 2023 Adopting a Corrective Action Plan

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Covelli all stated Aye
Commissioner Taukus – Absent.

MOTION CARRIED

Resolution 25-46 – Authorizing Advertising of Bids for Dumpster Services, Solids Transport and Disposal.

MOTION Moved by Mr. Conlon 2nd by Mr. Allen Authorizing Advertising of Bids for Dumpster

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

March 26, 2025

Regular Meeting

Services, Solids Transport and Disposal.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Covelli all stated Aye

Commissioner Taukus – Absent.

Resolution 25-47 – Authorizing Advertising of Bids for Electrical Service

MOTION Moved by Mr. Conlon 2nd by Mr. Allen Authorizing Advertising of Bids for Dumpster Services, Solids Transport and Disposal.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Covelli all stated Aye

Commissioner Taukus – Absent.

MOTION CARRIED

Resolution 25-48 – Amending the personnel Policies to Add a Vision and Life Insurance/Disability Policy

MOTION Moved by Mr. Conlon 2nd by Mr. Allen Authorizing Advertising of Bids for Dumpster Services, Solids Transport and Disposal.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Covelli all stated Aye

Commissioner Taukus – Absent.

Resolution 25-49 – Appointing the Standard Insurance Company to Provide Various Insurance Policies Including Life Insurance and Disability Insurance.

MOTION CARRIED

MOTION Moved by Mr. Conlon 2nd by Mr. Gerst -Appointing the Standard Insurance Company to Provide Various Insurance Policies Including Life Insurance and Disability Insurance.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Covelli all stated Aye

Commissioner Taukus – Absent.

MOTION CARRIED

Chairman Covelli asked if any of Commissioners had any questions on vouchers.

Resolution 25-50 - Accepting and Authorizing Payment of Bills Resolution #25-50

MOTION Moved by Mr. Conlon, 2nd by Mr. Gerst to approve and accept Resolution #25-50 in the amount of \$ 301,138.19

Chairman Covelli asked for all those in favor to signify so by stating Aye.

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

March 26, 2025

Regular Meeting

Commissioners, Allen, Conlon, Gerst, Covelli all stated Aye
Commissioner Taukus – Absent.

MOTION CARRIED

PUBLIC COMMENT

Chairman Coville stated seeing that we have a guest from the public, we will open for public comment.

Chairman Coville asked if they would step forward and state your name and address for the record.

Dominick Cortellessa –Wanaque Reserve

Mr. Cortellessa asked Mr. Roeder if he could give him a brief explanation of the Capital Improvement Project. (Discussion Continued)

Mr. Cortellessa asked if he could set up another tour for the Wanaque Reserve, Mr. Roeder said yes, and Chairman Covelli said how about and 1 hour before our next public meeting.

Mr. Cortellessa asked if may attend the meeting on the Insurance with the staff, so he better understands it.

A motion was made to close the public portion.

MOTION Moved by Mr. Conlon, 2nd by Mr. Allen to close public portion of the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, and Covelli all stated Aye

Commissioners Absent: Taukus

MOTION CARRIED

OLD BUSINESS - None

NEW BUSINESS - None

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Conlon, 2nd by Mr. Allen to adjourn this portion of the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, and Covelli all stated Aye

Commissioners Absent: Taukus

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

March 26, 2025

Regular Meeting

MOTION CARRIED

The meeting was adjourned at 6:59PM

Minutes respectfully submitted by,

Elizabeth Parrinello

Elizabeth Parrinello, Recording Secretary

MOTION CARRIED

APPROVED 04-23-25 REGULAR MEETING

Commission	Motion	Second	Ayes	Nays	Abstain	Absent
Allen	X		X			
Conlon			X			
Vacant						
Gerst		X	X			
Taukus			X			
Covelli						X

All minutes and resolutions can be found on our website: www.wvrsa.com